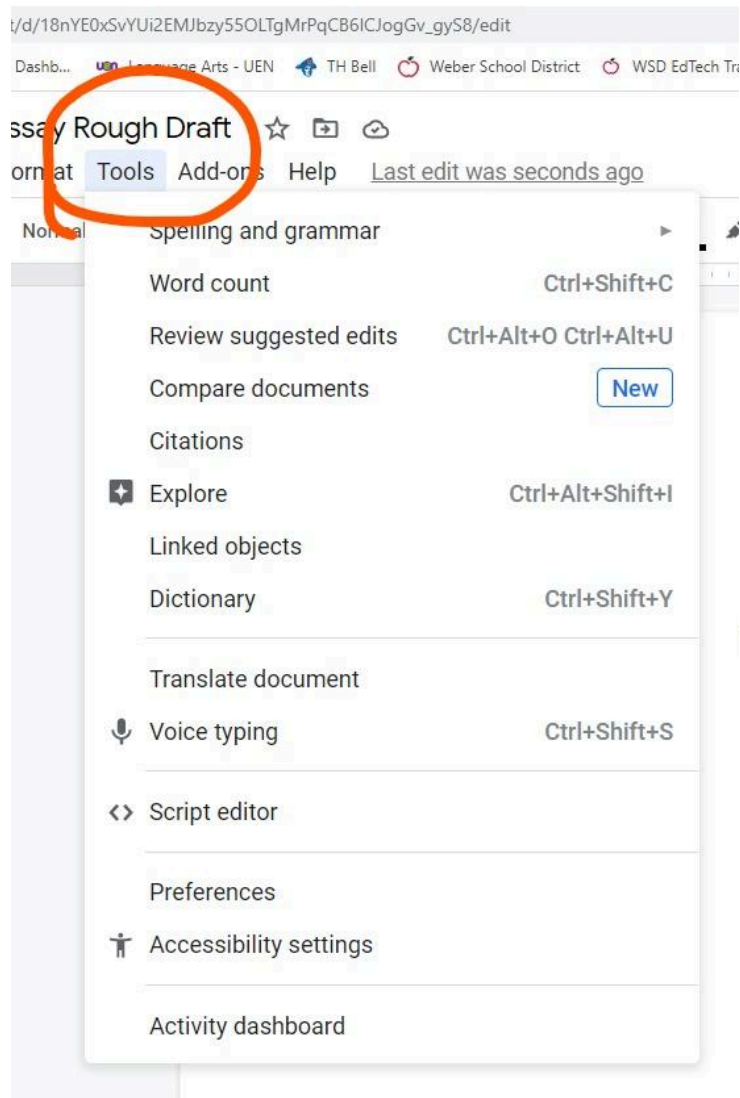


How to add a Works Cited page on Google Doc

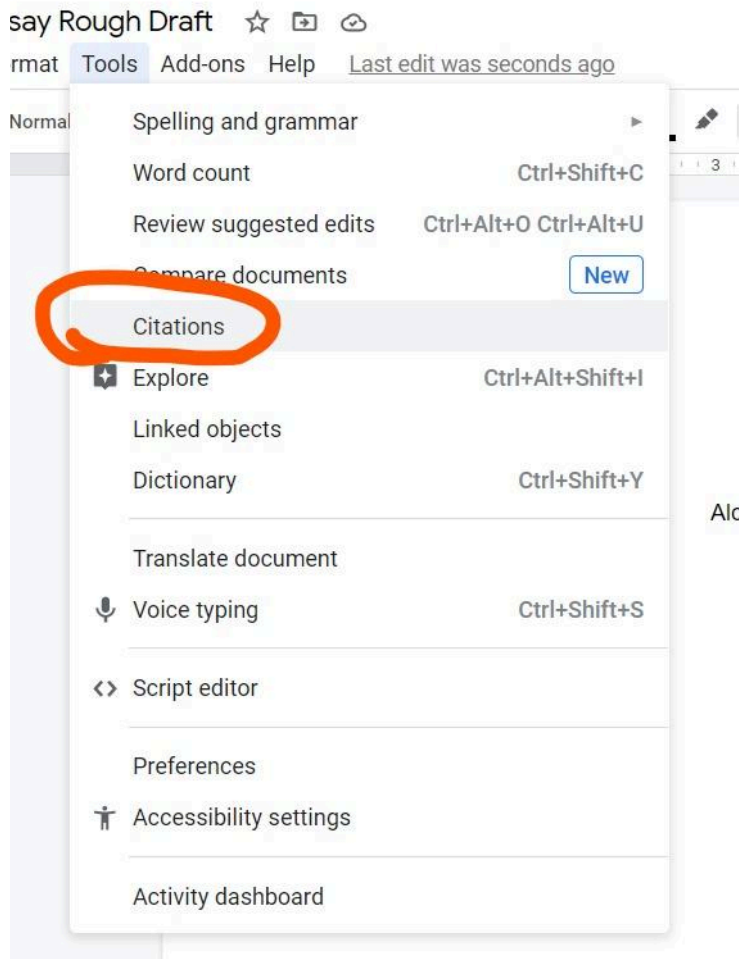
It is important to include a Works Cited at the end of your research paper to give credit for the information you included in your paper. Follow the instructions below to successfully include a works cited page within a Google Doc.

You will begin in the Google Doc you need to include the Works Cited page. The Works Cited page should be at the very end of your document on its own page.

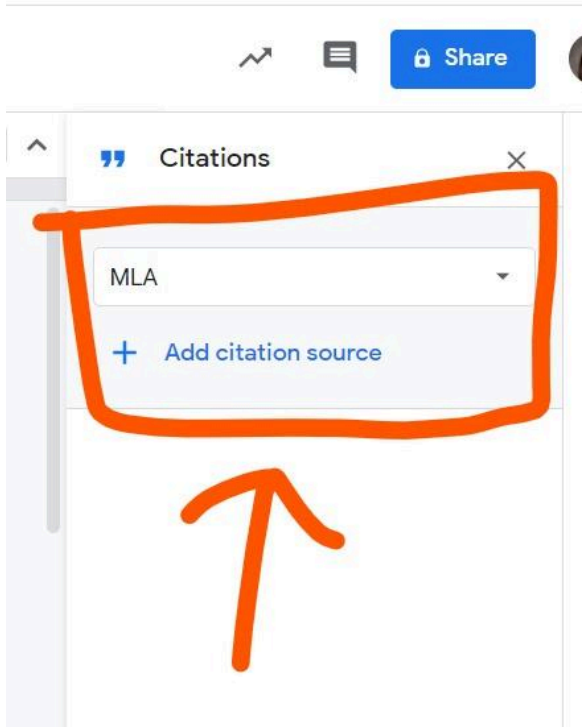
1. In your Google Doc, go to the top and click on Tools.



2. Click on Citations.

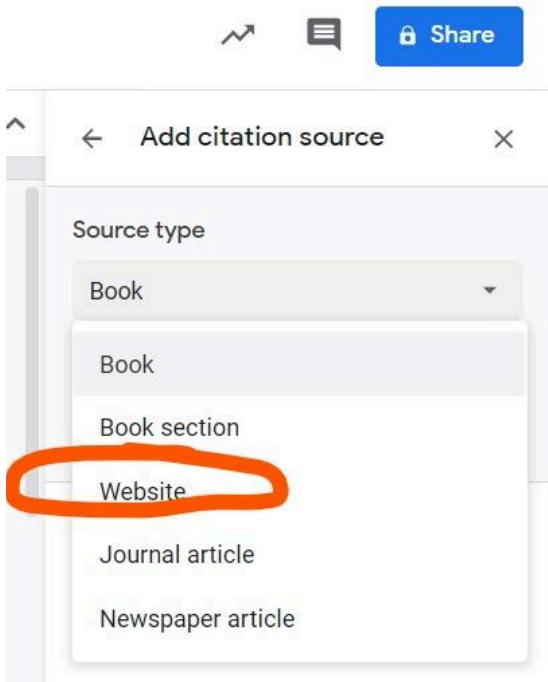


3. Make sure it is in MLA format and click on the blue + Add citation source.

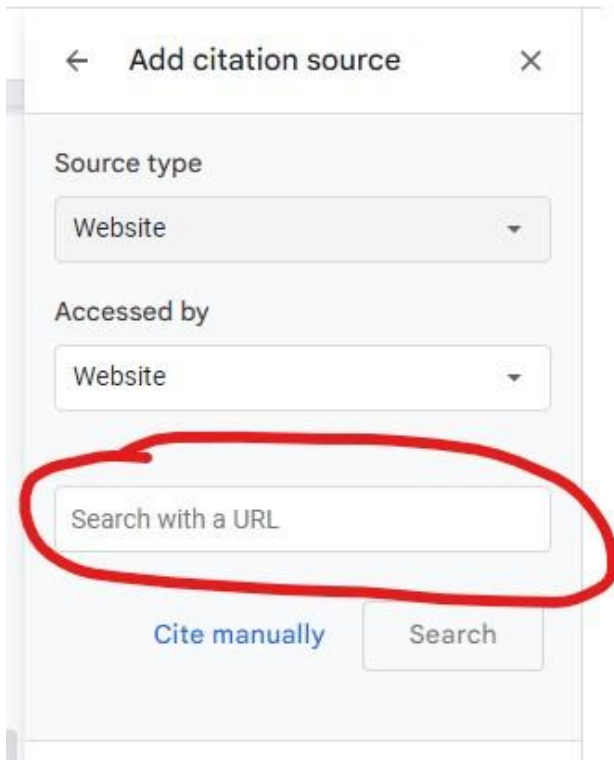


4. Select the source type.

- a. *If your source is a website, you will follow steps 5-8.*
- b. *If your source is a book/print source, skip to step 9.*



5. Search with a URL by copying and pasting the URL for your source into the box.



6. Once you have your URL pasted into the body, click on the blue Search button.

← Add citation source ×

Source type
Website ▾

Accessed by
Website ▾

https://laurandazzo.com/2017/06/23/conquering-question-fatigue/

Cite manually **Search**

7. Check in the information and click the blue Continue button.

← Search results ×

Title: Conquering Question Fatigue - Laura Randazzo - Solutions for the Secondary Classroom
Website title: Laura Randazzo
URL: <https://laurandazzo.com/2017/06/23/conquering-question-fatigue/>
Date published: June 23, 2017
Date accessed: March 1, 2023
Author: Laura Randazzo

Continue Cite manually

8. Look through and make sure you have all the information for your source and then click the blue Add Citation source button.

The screenshot shows a mobile application interface for adding a website citation. The form is titled "Add website" and includes several fields: "Accessed by" (set to "Website"), "Contributors" (with a dropdown for "Author*" and input fields for "First name*" (Laura), "Middle", and "Last name*" (Randazzo)), a checkbox for "Corporation/organization", a "+ Contributor" button, "Title*" (Conquering Question Fatigue – Laura), "Website title*" (Laura Randazzo), "Publisher", "URL*" (https://laurarandazzo.com/2017/06/2), and "Published day". At the bottom, a blue button labeled "Add citation source" is circled in red.

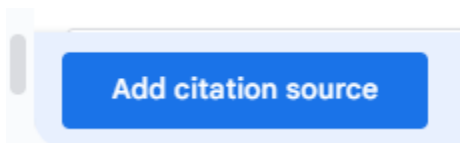
9. If your source is a book/print source, you will manually fill in the information. Select Print and then click on the blue Cite Manually button.

The image shows two side-by-side screenshots of the "Add citation source" form. The left screenshot shows the "Source type" dropdown set to "Book" and the "Accessed by" dropdown open with "Print" selected (circled in red). The right screenshot shows the "Source type" dropdown set to "Book" and the "Accessed by" dropdown set to "Print". Below these is a "Search with an ISBN" input field and a blue button labeled "Cite manually" (circled in red) next to a "Search" button.

10. Then you will fill in the information from your print source in the available spaces. Only fill in the information you have access to.

The screenshot shows a form titled "Add citation source" with a back arrow and a close 'X' button. Below the title, there are two dropdown menus: "Source type" set to "Book" and "Accessed by" set to "Print". The "Contributors" section is highlighted with a red border and includes a "*Recommended field" label. It contains a dropdown menu for "Author*" with "Author*" selected, and three input fields for "First name*", "Middle", and "Last name*". There is a checkbox for "Corporation/organization" and a blue "+ Contributor" button. Below this, there are input fields for "Title*" and "Publisher*".

11. Then click on the Add Citation Source button.



12. Click on the Insert Work Cited button.

Citations

MLA (8th ed.)

+ Add citation source

Jones, Dan. *Magna Carta: Birth of Liberty*. Viking, 2015.

Stenton, Doris Mary. "Magna Carta | Definition, History, Summary, Dates, Rights, Significance, & Facts." *Britannica*, 5 June 2024, <https://www.britannica.com/topic/Magna-Carta>. Accessed 17 June 2024.

Insert Works Cited

The Citations will be added onto your blank page as shown in the example below.

Works Cited

Jones, Dan. *Magna Carta: Birth of Liberty*. Viking, 2015.

Stenton, Doris Mary. "Magna Carta | Definition, History, Summary, Dates, Rights, Significance, & Facts." *Britannica*, 5 June 2024, <https://www.britannica.com/topic/Magna-Carta>. Accessed 17 June 2024.